

In accordance with the National Vetting Bureau (Children & Vulnerable Persons) Act, 2012 to 2016, Create is included on the National Vetting Bureau register of Relevant Organisations to represent, for the purposes of vetting, affiliates undertaking work or activities in the arts that fall within the scope of the Vetting Act.

Create's service has moved to the new eVetting system, which ensures the speedy processing of applications. A key feature is that an individual applicant can track the progress of their application on-line and see when it has been returned to the relevant organisation. To access vetting through Create, you must be registered as an affiliate. Information is at [www.create-ireland.ie/garda-vetting](http://www.create-ireland.ie/garda-vetting).

### Information from Create:

- **Create Garda Vetting Service Level Agreement** – The service operates under an agreement between Create and its affiliates that allows Create to process applications in accordance with data protection and vetting law and commits both parties to best management practices and a human rights approach. The agreement outlines the obligations of the service including a Code of Practice for use in managing disclosures. Available from [vetting@create-ireland.ie](mailto:vetting@create-ireland.ie)

### Other Publications and Resources:

- **National Vetting Bureau (Children + Vulnerable Persons) Acts 2012 to 2016** – The Act provides for the mandatory vetting of persons to undertake relevant work or activities with children and/or vulnerable persons. On commencement, on 29 April 2016, the Garda Central Vetting Unit became known as the National Vetting Bureau, with new legislative and supervisory powers. The vetting process has also changed. [www.irishstatutebook.ie/2012.html](http://www.irishstatutebook.ie/2012.html)
- **National Vetting Bureau** – the National Vetting Bureau is the single point of contact for Garda Vetting in the Republic of Ireland. Online information includes descriptions of the Act, the Bureau's service, registration, and a detailed FAQ on all aspects of the vetting system, for both applicants and employers. The main office is at Racecourse Road, Thurles, Co Tipperary. Tel (0504) 27300 Lo-Call 1890 488488. <https://vetting.garda.ie>
- **Criminal Justice (Spent Convictions and Certain Disclosures) Act (2016)** - An Act to make provision for the limitation of the effect of certain criminal convictions; and, to amend the National Vetting Bureau Act 2012 to provide for related matters. Certain minor convictions more than 7 years old have become 'spent' and no longer have to be disclosed. [www.oireachtas.ie](http://www.oireachtas.ie)
- **Criminal Justice (Withholding of Information on Offences against Children + Vulnerable Persons) Act, 2012** - provides for the offence of withholding information relating to the commission of certain offences (including sexual offences) [www.irishstatutebook.ie/2012/en/act/pub/0024/index.html](http://www.irishstatutebook.ie/2012/en/act/pub/0024/index.html)

- **Children First Act (2015)** – this Act represents an important step for children’s rights and protections. When it is commenced, services for children and young people will be required to assess the risks to service users and develop a Child Safeguarding Statement. See [www.dcy.gov.ie](http://www.dcy.gov.ie) and [www.oireachtas.ie](http://www.oireachtas.ie)
- **Children First: National Guidance for the Protection and Welfare of Children (2011)** - revised national guidelines for the protection and welfare of children. Sets out what must to be done, how, and by whom; forms the basis of the Children First Act, 2015. At [www.dcy.gov.ie](http://www.dcy.gov.ie)
- **Tusla (Child & Family Agency)** - has a responsibility to promote the safety and well-being of children. A variety of relevant documents, resource materials and contacts are available at [www.tusla.ie](http://www.tusla.ie)
- **Our Duty to Care (2002)** - principles of good practice for the protection of children and young people for voluntary organisations. Guidance on child welfare and safe practices in work. Available at <http://health.gov.ie/>
- **Guidance Note: Data Protection considerations for employers** – Under section 4 of the Data Protection Acts it is illegal for an employer to require an employee or potential employee to make an “enforced subject access request”. The Commissioner has published guidance, available at - <https://www.dataprotection.ie/>
- **Garda Vetting for employees** – Information about Garda Vetting from an employee’s perspective - see [www.citizensinformation.ie](http://www.citizensinformation.ie)
- **Protecting our Children and Young People (2012)** – A useful toolkit designed for Youth Work Organisations. Detailed information on how to develop, review and evaluate a protection policy for work with children and young people. Available online from The National Youth Council of Ireland at [www.youth.ie](http://www.youth.ie)
- **Working Safely in a Youth Club** - offers guidance to youth leaders on how to provide a safe environment for working with young people. National Youth Council of Ireland - <http://www.youth.ie>
- **National Quality Standards for Youth Groups (2011)** - to help structure and support youth work projects / services and local volunteer-led youth groups and clubs. Available at [www.dcy.gov.ie](http://www.dcy.gov.ie)
- Other information on protection issues is available from **The National Youth Council of Ireland** at [www.childprotection.ie](http://www.childprotection.ie)

**Available from The Arts Council** [www.artscouncil.ie](http://www.artscouncil.ie)

- Guidelines for the Protection and Welfare of Children + Young People in the Arts
- Guidelines for Taking and Using Child + Young People Images in the Arts
- Solo Practitioner Code of Practice for working with children/young people
- Child Protection Policy + Procedures - Information for Children
- Child Protection Policy + Procedures - Information for Parents/Guardians